

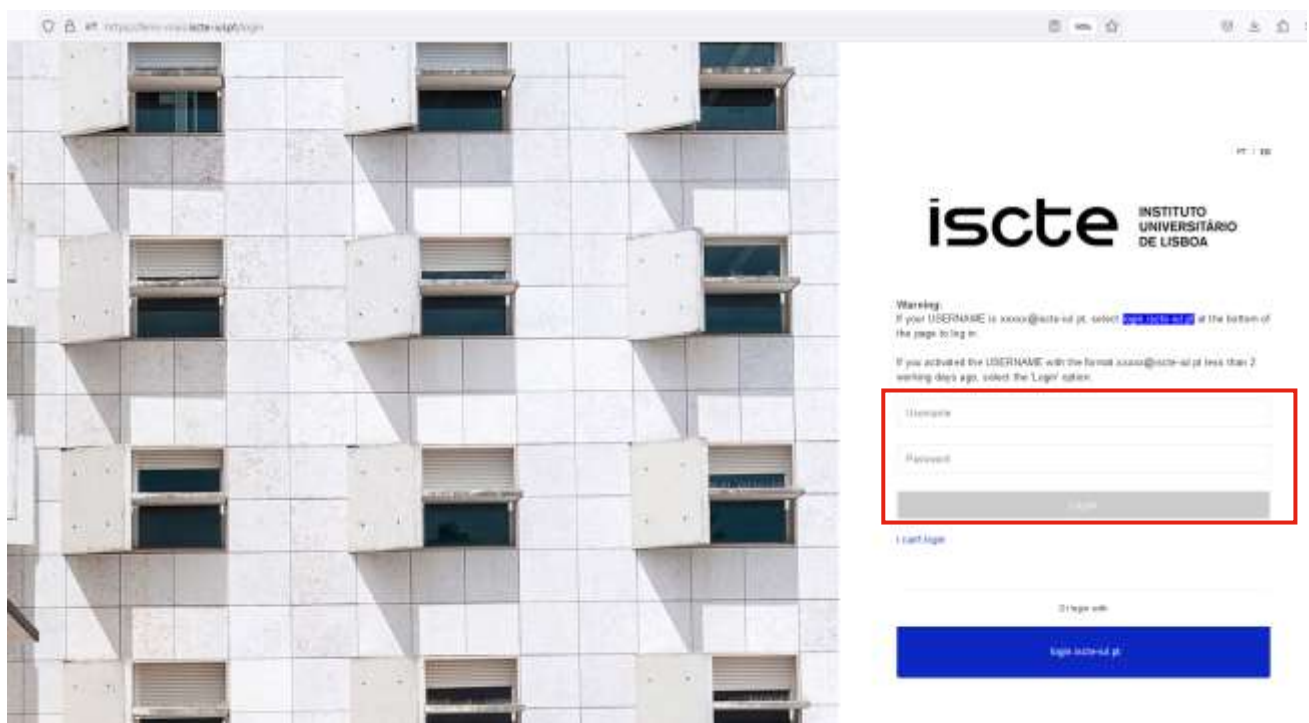


**Check your email address:** you will receive your temporary user and the link to access Fénix+ to submit your application:

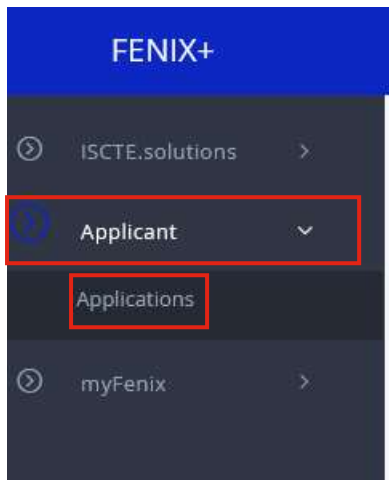


## 2. Log in to Fénix + and create your application

Log in to: <https://fenix-mais.iscte-iul.pt/login>



Select the menu "Applicant" and then "Applications"



Click in "+Create" on the course "Winter School: Cross Cultural Communication and Negotiation".

## Applications

Open applications

Filter

Execution Interval	Application	Round	Dates	
2023/2024	Short Programs	Winter School: Cross Cultural Communication and Negotiation	25/09/23 09:30 - 13/11/23 23:59	Create
2023/2024	PhDs	Supplementary round	29/08/23 00:00 - 26/09/23 09:00	Create
2023/2024	Erasmus Outgoing - Traineeships	Erasmus Outgoing - Traineeships - 2023/2024	06/09/23 00:00 - 31/05/24 23:59	Create
2023/2024	Masters	Mestrado em Gestão Aplicada   Mestrado em Tecnologias Digitais para o Negócio   3rd phase	29/08/23 09:30 - 31/10/23 23:59	Create
2023/2024	Masters	Supplementary round	29/08/23 00:00 - 25/09/23 23:59	Create
2023/2024	Postgraduate & Specialisations	2.ª Fase   Pós Graduação em Direção Intermediária da Administração Pública	28/07/23 18:56 - 15/10/23 18:56	Create

Applied applications

No results were found

**Note:** If the course does not appear immediately, select the filter option and paste "Postgraduate Seminar in Cross Cultural Communication and Negotiation".

Open applications

Filter

Postgraduate Seminar in Cross Cultural Communication and Negotiation

Execution Interval	Application	Round	Dates	
2023/2024	Short Programs	Winter School: Cross Cultural Communication and Negotiation	25/09/23 09:30 - 13/11/23 23:59	Create

Click again in "Create +"

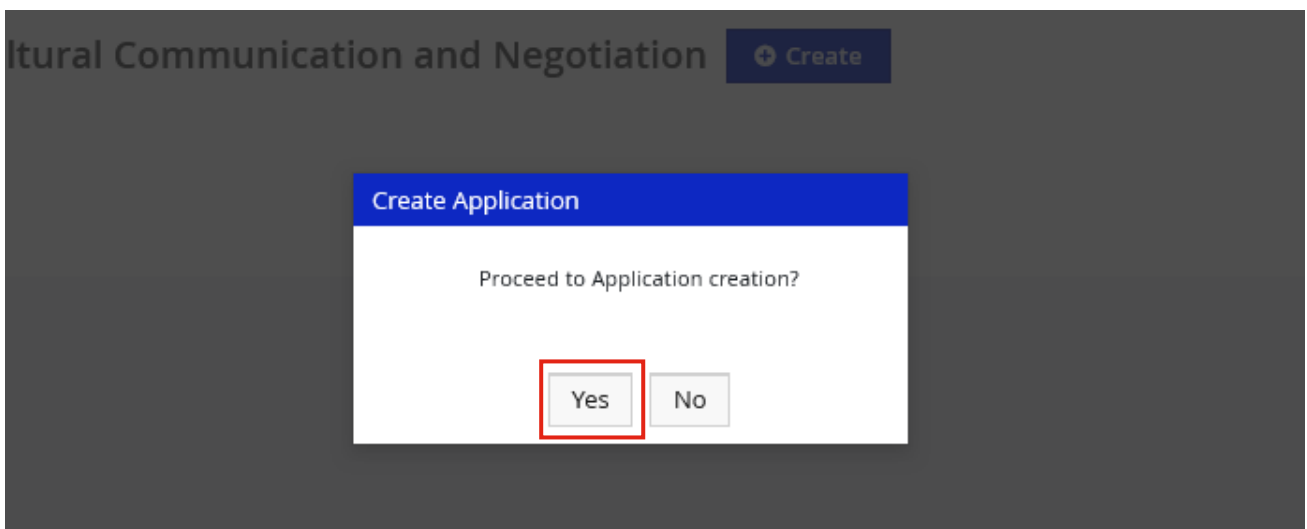
## Create Application

2023/2024 - Short Programs

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Postgraduate Seminar in Cross Cultural Communication and Negotiation

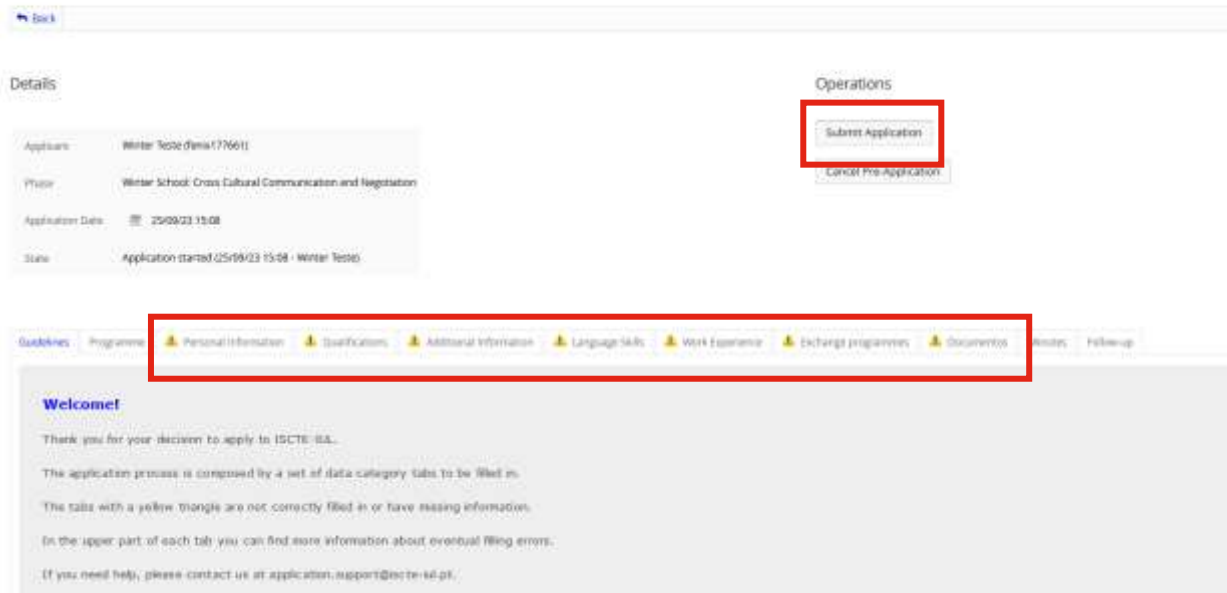
[+ Create](#)



Fill in the mandatory fields and "Submit Application"

### Application Process - C14438

2023/2024 - Short Programs



### 3. Mandatory fields

#### a. Personal Information

Guidelines Programme **⚠ Personal Information** ⚠ Qualifications ⚠ Additional Information

❌ Fill all required personal detail fields  
It is required to enter the following contacts: Email, Phone or Mobile Phone and Address  
Invalid VAT Number

- Fill all required personal detail fields: Marital Status, Emergency contact, Document Id Expiration Location, Nationality
- It is required to enter the following contacts: Email, Phone or Mobile Phone and Address:

#### Contacts

Type	Contact		
Mobile Phone (Personal)	+351961964981 (Default Contact)	Valid	<a href="#">Edit</a> <a href="#">Delete</a>
Email Address (Personal)	winterteste2024@gmail.com (Default Contact)	Valid	<a href="#">Edit</a> <a href="#">Delete</a>

**+** Physical Address

**+** Phone

**+** Mobile Phone

**+** Email Address

**+** Web Address

- Invalid VAT Number:

#### Fiscal Information

Fiscal Number

Fiscal Address

[Edit](#)

#### Fiscal Information

If you have fiscal number, the fiscal number must be relative to the country of the fiscal address.

Do you have fiscal number?  Yes  No

Fiscal Number \*

Fiscal Address \*

Country of fiscal address

Fiscal Data (Country + Number)

b. Qualification

Add information about your **current** bachelor/master degree. If you are no longer studying add information about your last degree obtained (bachelor or master).

Guidelines	Programme	Personal Information	<b>! Qualifications</b>
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**✖** Indicate all the academic qualifications that you hold

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*No results were found*

**➕ Create**

c. Additional Information

Guidelines	Programme	Personal Information	Qualifications	<b>! Additional Information</b>
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**✖** Field "How did you learn about this programme?" is required.

Field "Do you live outside the European Union?" is required.

Field "Motivation letter (max 2500 characters)" is required.

d. Language Skills

Guidelines	Programme	Personal Information	Qualifications	Additional Information	<b>! Language Skills</b>
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**✖** Field "1. Native language." is required.


Field "2. Do you wish to add knowledge in another language?" is required.


Field "Do you intend to indicate language proficiency training?" is required.

An English language certificate is not required to apply for this course. However, if you do not have one, you should select the 'No' option.

e. Documents

To apply for this programme, it is not necessary to have work experience.

Guidelines	Programme	Personal Information	Qualifications	Additional Information	Language Skills	 Work Experience
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 Field "Do you intend to indicate professional experience information?" is required.

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Work Experience


Do you intend to indicate professional experience information? \*

Yes  No x

f. Exchange programmes

It is not necessary to have international academic experience to apply for this programme.

Guidelines	Programme	Personal Information	Qualifications	Additional Information	Language Skills	Work Experience	 Exchange programmes
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 Field "Do you intend to indicate participation in a mobility programme?" is required.

Tab available since "Application started" by fenix177661 in 25-09-2023 15:08

Exchange Programs

Do you intend to indicate participation in a mobility programme? \*

Yes  No x

g. Documents

Guidelines Programme Personal Information Qualifications Additional Information Language Skills Work Experience Exchange programmes **Documents**

It is required to submit the following documents: Photograph, Identity Card, Curriculum Vitae, Transcript of Records

- Photograph:
  - Passport-size colour photo with a light background.
- Identity Card:
  - Identification document with photo, name and number visible;
  - EU-citizens should attach Identification document from the country of origin or passport
  - Non EU-citizens should attach passport
- Curriculum Vitae
- Transcript of Records:
  - From the current degree you are attending
  - Either a scanned version of an official Transcript of Records or a print screen of your Home University personal student area
  - If you are a former student, upload your diploma/certificate of your most recent degree

4. Submit your application

Click on the “Submit Application” button when all mandatory field warnings have disappeared.

Application Process - C14438

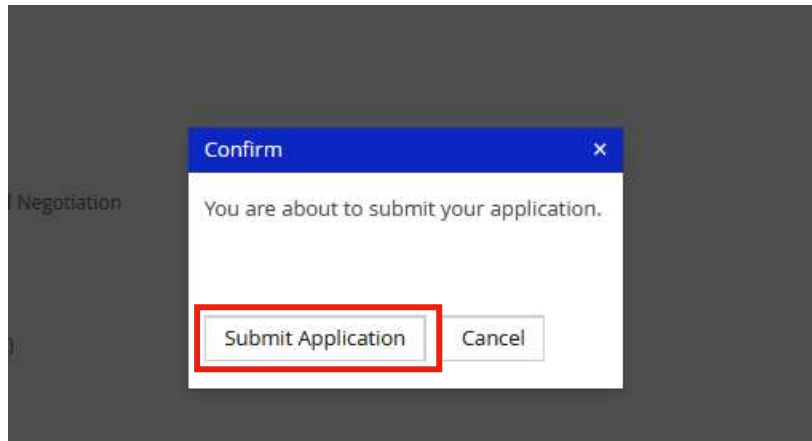
2023/2024 - Short Programs

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Details	Operations
<p>Applicant: Winter Teste (fenix177661)</p> <p>Phase: Winter School: Cross Cultural Communication and Negotiation</p> <p>Application Date: 25/09/23 15:08</p> <p>State: Application started (25/09/23 15:08 - Winter Teste)</p>	<p><b>Submit Application</b></p> <p>Cancel Pre-Application</p>

Guidelines Programme **Personal Information** Qualifications Additional Information Language Skills Work Experience Exchange programmes **Documents** Minutes Follow-up





Confirm your submission accepting the declaration of Honor

#### Details

Applicant	Winter Tests (fmsx171661)
Phase	Winter School: Cross Cultural Communication and Negotiation
Application Date	25/09/23 15:08
State	Application pending: awaiting honour commitment (25/09/23 16:21 - Winter Tests)

#### Operations

Confirm Submission
Cancel Submission

Declaration of Honour Minutes

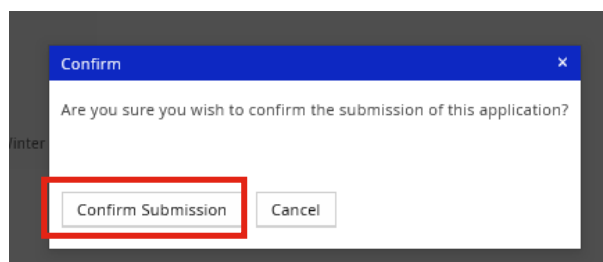
Field "Declaration of Honour" is required.

I declare on my word of honour that the information provided by me is correct.  
I am aware that any false statements will subject me to the penalties provided by law and that all acts carried out in the context of the application will be annulled.  
I further declare that, for the purpose of application, enrollment and registration, I accept full responsibility for the documents attached, which correspond to the originals in my possession.

Declaration of Honour

Declaration of Honour \*

I have read and accept



Your application has been successfully submitted when in application status appears "Application in Appreciation":

## Application Process - C14438

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Details

Operations

Cancel

Applicant: Winter Teste (fenix177561)  
Phase: Winter School: Cross Cultural Communication and Negotiation  
Application Date: 25/09/23 15:08  
State: **Application in Appreciation (5/09/23 16:36 - Winter Teste)**

Programme Personal Information Qualifications Additional Information Language Skills Work Experience Exchange programmes Documents Declaration of Honour Remarks Minutes

Not available since "Application marked" by fenix177561 on 25/09/2023 16:36

Selected Options

1	Postgraduate Seminar in Cross Cultural Communication and Negotiation	Postgraduate Seminar in Cross Cultural Communication and Negotiation
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**You should expect to receive feedback on your application within 1-5 working days of successfully submitting your application.**